**DAILY ASSESSMENT FORMAT**

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| **Date:** | **21/05/2020** | **Name:** | **Nithyashree S** |
| **Course:** | **TCS-ION career edge** | **USN:** | **4AL18EC036** |
| **Topic:** | **1. Learn corporate telephone etiquite**  **2.Understanding accounting fundamentals**  **3.Gain foundational skills in it.** | **Semester & Section:** | **4th Sem & A section** |
| **GitHub Repository:** | **Nithyashree-S** |  |  |

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| **FORENOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report**  **1.LEARN CORPARATE TELEPHONETELEPHONE ETIQUETTE :**   * Do's and Don'ts of Telephone Etiquette. * Dealing with connection -Formal /Informal. * Closing the call -Formal/Informal. * Answering the call -Formal/Informal. * Do's and Don'ts of voice mail.   **2.UNDERSTAND ACCOUNTING FUNDAMENTALS :**   * Accounting cycle. * Double entry system of accounting. * Journals and Ledgers. * Income statements , Revenue and Expenses. * Balance sheet and Assest. * Debit and Credit Rules.   **3.GAIN FOUNDATIONS SKILLS IN IT:**   * What do recruiters expect? * Basics of HTTP. * Basics of HTML/JS/CSS. * Demystify digital competencies/AI. * Data Warehousing. | | | |
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| **Date:21/05/2020** |  | **Name: Nithyashree S** |  |
| **Course: PYHTHON** |  | **USN: 4AL18EC036** |  |
| **Topic:1.Project exercise with python and MSSQL: interactive english dictionary**  **2.Data analysis with pandas** |  | **Semester & Section: 4th sem & A section** |  |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report**  **TOPICS LEARNT:**  **1.PROJECT EXERCISE WITH PYTHON AND**  **MSSQL: INTERACTIVE ENGLISH DICTIONARY;**   * Intro to the App. * Making the App.   **2.DATA ANALYSIS WITH PANDAS:**   * Getting started with Pandas. * Getting started with Jupyter notebook. * Loading CSV files. * Indexing and Slicing. * Deleting Columns and Rows.      * Updating and Adding new columns and rows. * Geocoding addresses with Pandas and Geopy. | | | |